

TDRC Case Manager - LCA

Leaders in Community Alternatives, Inc. (LCA) is a community-based criminal justice organization which has been providing services in California for 25 years. LCA operates several adult Day Reporting Centers (DRC's) which offer a broad array of reentry services and integrate evidence-based criminal justice practices into service delivery. We are seeking qualified applicants for a Case Manager vacancy at our Alameda County program in Oakland.

The Case Manager provides one-on-one services to adult clients and is the primary coordinator of service delivery with the clients, including facilitation of evidence-based groups. Other responsibilities include developing Individual Case Plans with clients and ensuring follow through on linkages to mental health, substance abuse treatment and other outside services.

Minimum qualifications and experience: Case Managers must have experience working with the criminal justice, homeless, or substance abusing population within the last two years. Applicants must possess either a four-year degree in the Social Sciences or a related field and one year experience as a case manager in a program setting with this population; or an Associate Degree and the equivalent of two cumulative years of full-time counselor in a program with this population.

Desirable characteristics: Case Managers must be well organized, have strong oral and written communication skills, have cross-cultural sensitivity and competency, integrity, intelligence, enthusiasm, an understanding and respect for the criminal justice population, and a sense of humor. Formerly incarcerated individuals strongly encouraged to apply.

Regular work days and hours: Hours of work are Mondays, Tuesdays, Wednesdays, and Fridays from 8:30AM-5:00PM; and Thursdays from 12:00PM-8:30PM.

Salary range: \$19-\$21/hr

LCA is an equal opportunity employer, committed to embracing diversity and we consider all qualified applicants without regard to color, ethnic background, religion, sex, gender identity, sexual orientation, national origin, age, disability, HIV/AIDS status, veteran status, or any other legally protected class. People who have successfully exited the criminal justice system are encouraged to apply. Leaders in Community Alternatives, Inc. offers a comprehensive benefits package including medical, dental, 401k, PTO, etc.

To apply: Please write a cover letter outlining how you meet the very specific minimum requirements and send a current resume to jobs@lcaservices.com. Include in the email Subject line: **TDRC Case Manager**. Please no phone calls.

- Qualified applicants with arrest and/or conviction records will be considered for employment in a manner consistent with Federal, state and local laws, including but not limited to the San Francisco Fair Chance Ordinance.
- Cannot currently be on parole, mandatory supervision, PRCS or probation or under any structured supervision as a result of criminal conduct.
- Not required to register per Health and Safety Code Section 11590, Penal Code Section 290, and/or Penal Code Section 451.
- Juvenile convictions need not be disclosed and will not be considered.